

## **ARTICLE VII Committees**

### **Section 1. Procedures for Appointment**

- a) All Chairpersons of Standing Committees, with the exception of the Nominating Committee and the Audit Committee, shall be appointed by the President for a term of one year, which may be renewed.
- b) All Chairpersons of Ad Hoc Committees shall be appointed by the President for a term in keeping with the task of the Committee. Such term shall not extend past the President's term of office unless otherwise noted as in this Article VII, Section 2, (b).
- c) The President shall inform the Board of Directors of all such appointments. In the case of resignation or death of a committee Chairperson, the President shall appoint a successor immediately.
- d) The President shall serve as Chairperson of the Board of Directors and shall serve as an ex officio member of all Standing and Ad Hoc Committees.
- e) Committee Members. Members of Standing Committees shall be recommended to the Board for appointment by the Chairperson of the committee. Members of the Ad Hoc Committees shall be appointed by the President and the Board shall be so informed.
- f) The term of appointment for committee membership shall be for one year, and may be renewed. Committees shall consist of a minimum of two members and, unless otherwise indicated, shall strive to balance professional discipline, geographic location, and levels of experience with the goal of encouraging participation of all classes of the membership

### **Section 2. Types of Committees**

- a) **Ad Hoc Committees.** The President shall appoint Ad Hoc Committees as deemed necessary to carry out the affairs of PSGPN. The term of office of the Chairperson and members of such committees shall expire with the term of office of the President who appointed them, unless they are reappointed for continuation of their function by his/her successor.
- b) **Standing Committees.** The Standing Committees shall consist of the Executive Committee, Membership Committee, By-Laws Committee, Nominating Committee, Programming Committee, and Annual Conference Committee.
  1. **Executive Committee.** The Executive Committee shall consist of the President, Secretary and Treasurer, with the immediate Past President and President-Elect participating as appropriate and willing. The Executive Committee shall have the power and duty to conduct PSGPN business between Board Meetings within the scope of the power and duties of their respective offices and to make recommendations to the Board of Directors.
  2. **Membership Committee.** The Membership Committee shall have the power and duty to evaluate and make recommendations to the Board regarding the applications for membership in accordance with the provisions of these By-Laws. It shall develop and implement plans for the recruitment and retention of members in the Network. The Committee shall also be responsible for the notification of membership and for all other activities directed toward membership renewal well in advance of the beginning of the fiscal year as defined in Article VIII below. It shall consider cases of members who have reportedly violated professional ethics and shall make recommendations to the Board of Directors for appropriate action.
  3. **By-Laws Committee.** The function of the By-Laws Committee shall be to assess periodically the adequacy of the By-Laws and, when appropriate, to propose revisions for Board consideration.

4. **Nominating Committee.** The Nominating Committee shall consist of a minimum of three members, one of whom shall be currently serving as a voting member of the Board of Directors, one of whom shall be a former President of the Network, and one of whom shall be from the general membership. A slate of candidates for the Nominating Committee shall be prepared by the Board of Directors. The Nominating Committee shall comprise a reasonable balance between the disciplines and the geographical distribution of members. It shall be the duty of the Nominating Committee to carefully consider available candidates for elected office. It shall ascertain the willingness of the proposed nominees to serve as President-elect, Secretary, Treasurer, and members at large of the Board of Directors. The Nominating Committee shall present to the membership for mail or electronic ballot vote a slate of candidates for the offices of President-elect, Secretary, Treasurer, and members at large of the Board of Directors.
5. **Program Committee.** The Program Committee shall be responsible for the planning and execution of meetings, workshops, and programs related to the purposes of the Network. The Committee shall present its plans to the Board of Directors for approval.
6. **Annual Conference Committee.** The Annual Conference Committee shall have responsibility for organizing, promoting and conducting the Annual Conference. The Committee shall submit its plans to the Board of Directors for approval.